

The Journal of Humanistic Counseling
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Manuscripts usually follow a predictable “structure” or flow of topics. When authors use this flow, they help readers (and reviewers) understand the article better, as these topics presented in this order can highlight the rigor with which the manuscript was prepared. While this predictable structure is not absolute, it is offered as a means to help authors to articulate, and reviewers to identify, the components of a quality manuscript as defined by this journal. PLEASE REMEMBER THAT ALL MANUSCRIPTS MUST BE SUBMITTED USING APA 6TH EDITION STYLE MANUAL.

LITERATURE REVIEW:

- ___ Literature-based need for dialogue about this topic or issue
- ___ Explicit connection with humanism
- ___ Evidence of in-depth exploration of the relevant literature
- ___ Relevant literature organized conceptually around the issue
- ___ Themes synthesized from conceptual organization
- ___ Insights (for practice, research, application) derived from the themes
- ___ Meaningful and innovative conclusions drawn from insights

POSITION PAPER:

- ___ Literature-based need for dialogue about this topic or issue
- ___ Explicit connection with humanism
- ___ Literature exploration with both sides of the issue or question fairly represented
- ___ Reasons that previous understandings are inadequate
- ___ Position is presented with literature support
- ___ Limitations of this position articulated
- ___ Implications for practice and research
- ___ Conclusions

INNOVATIVE METHODS:

- ___ Literature-based need for new method, problem statement/ rationale
- ___ Explicit connection with humanism
- ___ Description of current approaches with literature support
- ___ Balanced evaluation of current methods
- ___ Proposed new method described in sufficient detail for replication
- ___ Evaluation of new method, usually with action research
- ___ Balanced, detailed discussion of results for contextualizing future applications
- ___ Limitations of the new approach clearly described
- ___ Implications for practice and research
- ___ Conclusions

QUALITATIVE RESEARCH:

- ___ Literature-based discussion of problem / rationale
- ___ Explicit connection with humanism
- ___ Literature review
- ___ Research question
- ___ Rationale for qualitative method or qualitative model selected
- ___ Methodology in detail
 - ___ Researcher bias located and made transparent; mode of monitoring objectivity
 - ___ Data Collection: Participants, mode of inquiry, human subjects approval
 - ___ Data Analysis consistent with qualitative model used
 - ___ Description of how this study meets standards of quality in qualitative

- research
 - ___ Limitations *may be presented at end of Discussion
- ___ Results
 - ___ Discussion of results and interrelationships among findings
 - ___ Findings contextualized in current literature
- ___ Implications for practice and research
- ___ Conclusions

QUANTITATIVE RESEARCH

- ___ Literature-based discussion of problem / rationale
- ___ Explicit connection with humanism
- ___ Literature review
- ___ Research question
- ___ Methodology
 - ___ Sample
 - ___ Instrumentation
 - ___ Data Collection: Participant recruitment, human subjects approval
 - ___ Data analysis methods
 - ___ Limitations *may be presented at end of Discussion
- ___ Results
- ___ Discussion
 - ___ Findings contextualized in current literature
- ___ Implications for practice and research
- ___ Conclusions

MIXED METHODS RESEARCH:

- ___ Literature-based discussion of problem/rationale.
- ___ Literature review organized. ___ Research question clearly stated.
- ___ Rationale provided for mixed methods.
- ___ Rationale provided for qualitative research model selected.
- ___ Rationale provided for quantitative method or model selected.
- ___ Methodology: Sampling procedures clearly described.
 - ___ Qualitative requirement for disclosure of researcher bias and mode of monitoring for objectivity.
- ___ Quantitative instrumentation clearly described.
- ___ Data Collection
 - ___ Quant: Participant recruitment, procedure, human subjects approval.
 - ___ Qual: mode of inquiry
- ___ Data Analysis is clearly described and appropriate for methodology.
- ___ Description of how study meets standards of quality in qualitative research.
- ___ Results clearly articulated.
- ___ Limitations clearly stated and appropriate for mixed methods.
- ___ Discussion of results and interrelationship among findings.
 - ___ Findings contextualized using relevant literature in Discussion section.
- ___ Implications are logical.
- ___ Charts, graphs, and tables contribute to overall understanding of results.